

MINUTES – Meopham and District Allotment Association (MDAA)	
Chair: Mark Hill	
Date	2 nd August from 19:30 to 21:50
Venue	Via Zoom
Attendees	Mark Hill, Rodney Buckland, Robin Lee, Dom Sullivan

Item No.		Action
1	Welcome and Apologies Mark Hill welcomed everyone to the Zoom meeting. Apologies were received from Tadek Lapper. A dictionary of Committee members' initials is provided as a footnote.	
2	Draft Minutes of the AGM No corrections to the Minutes of the 28th June meeting were proposed. Matters arising from the Minutes of the 28th June meeting Agreed: RL proposed that the Small Committee Room at the Village Hall be used for face-to-face Committee meetings. RB reported that the hourly hire rate was low and the room could easily accommodate meetings with seven attendees. Agreed: LW asked for a source of double taps to be identified. MH agreed to check with Screwfix. Agreed: David Brown will be asked to define how many water butts (including replacements) are needed to complete the set serving communal taps. Agreed: LW confirmed that Andrew is happy to engage in various strimming tasks and does not expect any payment other than reimbursement of fuel costs. The Committee expressed its thanks to Andrew for his very valuable contributions to maintenance of the Allotment estate.	RB MH LW LW

3	Chair's Report MH reported that the installation of a composting toilet would be technically feasible but that it would require further financial viability assessment. MH reported that he and RB would be meeting with the Parish Clerk at the Windmill to discuss several matters including the outline proposals for development of the Southdown Shaw domain.	MH MH, RB
4	Secretary's Report RB reported on the status of the Weed Walk process. Nine plot holders had not responded to the warning letter issued in early July. LW and RB conducted a follow-up survey on 29th July and Committee approval was given to a set of 'Lease Termination' notices being issued. RB asked for ideas about an 'Open Day'. After some discussion, it was agreed that the Committee would return to discussing a possible event in early Spring 2023. RB reported that an invitation had been posted on the noticeboards for members to propose tree surgery and that five proposals had been received, with more expected.	RB, LW RB RB
5	AOB DS reported that a 2000 x 600 mm banner could be designed and produced for about £68.00. LW agreed that further consideration would be given to prizes being awarded in September, including 'best scarecrow'. Discussion on recent trends in thefts of equipment and crops resulted in an offer from RB to install an experimental 'Raspberry Pi' camera system. It was agreed that further details will not be published in Minutes. Members of the Committee are asked not to reveal that the initiative is being taken.	DS LW, EB RB

6	Next Meeting No date was set for the next meeting, but it is likely to be at the Village Hall on a date when absentees from this meeting can attend. The meeting was closed at 20:50.	

Key:

DA David Aspinall
 RB Rodney Buckland
 MH Mark Hill
 RL Robin Lee
 LW Lindy Webster
 TL Tadek Lapper
 DS Dom Sullivan
 EB Lizze Brooker