

DRAFT MINUTES – Meopham and District Allotment Association (MDAA)	
Date	10 th January 2023, 19:30 – 20:20
Venue	Zoom
Attendees	Rodney Buckland, David Aspinall, Dom Sullivan, Robin Lee

Item No.		Action
1	Welcome and Apologies Rodney Buckland welcomed everyone to the meeting. Apologies were received from Liz Brooker A dictionary of Committee members' initials is provided as a footnote.	
2	Draft Minutes of the 11th October 2022 meeting No corrections to the Minutes of the meeting were proposed.	
3	Secretary's Report RB reported that he had a message that Barney Barnes, a previous chairman, has passed away. RB reported that 130 renewal notices had been sent out on 7th January to addresses in the latest update to PlotMaster, with 127 being delivered. By midday on 10th January, 75% of the delivered notices had been opened at least once. As a result of the mailing, plots 17g, 18a and 11c have become vacant. Following a suggestion from DA, the deadline for plot renewals had been set as 12th February RB reported that he was concerned about the accuracy of entries in PlotMaster, partly due to difficulties in obtaining timely information on new plot lettings. DS offered to help RB with an updating process to be defined. RB reported that he had found a tree surgeon willing to take on a number of tasks requested by plot holders. An on-site meeting was planned for 11th January to assess how this might be arranged.	RB, DS RB

	RB reported that a second large load of manure had been supplied by Jamie and Maria. RB reported that EB had expressed a strong preference for future meeting to be held in the Village Hall and not via Zoom.	
4	Treasurer's Report DA reported that our comprehensive insurance policy had been renewed at a cost of £356. DA reported that the current account had a balance of £11,627 and that the savings account had a balance of £5,511.52. It was noted that RB should check with any contracted tree surgeon that appropriate insurance was in place.	RB
5	AOB Agreed: Our AGM should be held in April as long as DA can arrange for the accounts to be audited in time. Agreed: Given that the central roadway was quickly deteriorating, Committee should discuss remedial action at its next meeting.	DA All
6	Next Meeting Agreed: The next Committee meeting will be on Tuesday 21st February in the Village Hall's Small Committee Room, starting at 19:30. The meeting was closed at 20:20	

Key:

DA David Aspinall
RB Rodney Buckland
MH Mark Hill
RL Robin Lee

LW Lindy Webster
TL Tadek Lapper
DS Dom Sullivan
EB Liz Brooker