

	Noted: a valuable contribution had already been submitted by David Brown. RB requested further contributions from committee members. Agreed: RB to ask the Parish Clerk for an update on MPC plans for the Southdown Shaw site.	All RB
4	Treasurer's Report DA reported that the annual renewals process had gone relatively smoothly this year. Agreed: RB to provide an up-to-date copy of the Lease Agreement to DA for onwards transmission to Kevin Whittington (11i) Portaloo for 2023 growing season: DS reported on his findings about provision of a Portaloo for the 2023 growing season. A go-ahead was agreed subject to DA's agreement on contractual details. Agreed: RB to host the installation of the Portaloo and for his mobile No. to be given to the contractor. Agreed: a keep safe and key were needed adjacent to the front gate so that the contractor's drivers could gain access to the site without requiring the presence of a Committee member. MH agreed to ask David Brown to purchase, install and commission a suitable solution and also to provide a lock, key and chain for the cabin door.	RB DA MH
5	Maintenance RB reported that David Brown didn't feel it necessary to be given 'petty cash' for various tasks he was given from time to time – David was happy to provide invoices/receipts to DA following any purchases.	
6	Health and Safety RB reported on Gravesend Ambulance station's confirmation that ambulances do not carry a 'fire service key' on a routine basis.	

7	AOB Agreed: RB to explore the availability of the Village Hall (main hall) for an AGM on Saturday 17th June. Noted: a good model for the Association's GDPR policy and statements might be found at Meopham Parish Council.	RB RB
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Key:

DA David Aspinall
RB Rodney Buckland
MH Mark Hill
VC Victoria Crone

LW Lindy Webster
EB Lizze Brooker
DS Dom Sullivan